**Recording Supplier Certificate Checks**

Soil Association [standard 5.7.2](https://www.soilassociation.org/our-standards/read-our-organic-standards/food-drink-standards/) and [EC organic regulation 834/2007](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=celex%3A32007R0834) (article 29.2) require you to verify the certificates of your suppliers, and check that they:

a) identify your supplier,

b) cover the type or range of products you are purchasing, and

c) are valid at the time you are making the purchase.

This template provides a way to manage these checks and provides evidence at your inspection that you have done this. As well as holding a copy of your suppliers’ certificates you can check their validity online using tools like [BioC](https://www.bioc.info/) and individual certification body’s websites.

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| --- | --- | --- | --- | --- |
| **Supplier name** | **Certificate issued by** | **Scope of certificate includes:** | | **Expiry date** |
| Ingredient/s supplied | Activity/ies carried out by supplier |
| *Organic Herbs & Spices Co.* | *Soil Association Certification* | *Yes* | *Yes* | *30/09/2019* |
| *Fresh Dairy Wholesale Co.* | *Organic Farmers & Growers* | *Yes* | *Yes* | *31/7/2019* |
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