

ROLE PROFILE



Job title	Impact Manager
Reports to	Head of Impact
Location	Bristol (with occasional travel across the UK)
Department	Food for Life (with some responsibilities across the Soil Association)
Purpose of the role	<ol style="list-style-type: none"> To manage data and research associated with the impact of Food for Life programmes To support the management of impact data and research activities across the Soil Association
Key responsibilities	<ul style="list-style-type: none"> Lead data management activities to understand and demonstrate impact for Food for Life programmes including through CRM and other system developments and maintenance Develop and maintain processes for impact data collation and organisation which ensure data is accessible to all team members Lead on GDPR compliance for Food for Life impact data Lead on analysis and communication of quantitative data creating engaging ways to share data to demonstrate scale, learning and impact Method design, tool design, analysis and reporting on findings for programmes and projects, aligning to our strategic aims and funder/beneficiary requirements. Lead on ethics and academic rigour in research and evaluation of programmes Support activities that enable knowledge exchange across the Soil Association, Soil Association Scotland, and more widely, and support colleagues to engage effectively in evaluation and be evaluators of programmes they lead
Qualifications	Educated to degree level, preferably in a scientific discipline, or equivalent experience
Knowledge & experience	<p>Essential</p> <ul style="list-style-type: none"> Substantial experience of designing, implementing and managing evaluation plans for complex programmes Substantial experience in managing and analysing data using CRM systems, Excel and other databases Substantial experience of research tool development, data collection, recording, organisation, both quantitative and qualitative, with good understanding of associated research ethics considerations and GDPR Experience producing academically sound reports Experience of delivering evaluation of programmes in food, health or climate related areas <p>Desirable</p> <ul style="list-style-type: none"> Understanding of Food for Life's delivery mechanisms Experience of producing data representation infographics Experience of complex systems models of evidence for public health



Personal qualities and Skills

Highly numerate
Very good quantitative and qualitative data analysis skills
Excellent IT skills, including CRM systems, Excel, databases, SPSS or other statistical analysis packages
Excellent organisational skills
Excellent communication and reporting skills, both verbal and written

Logical and investigative nature
Able to rapidly assimilate and apply new information
Able to work under pressure, prioritise and meet deadlines
Able to work on own initiative and as part of a team
Able to work confidentially with sensitive information
Empathy of the aims and objectives of the Soil Association and Food for Life

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Produced by

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