**Claim Approval for Textile Exchange Organic Content Standard**

This form applies to all artwork and claims intended for on or off product use. Artwork and claims must follow the requirements set out in the[*TE-301 Standards Claim Policy*](https://textileexchange.org/documents/standards-claims-policy/)*,* [*TE-302 Standards Logo Use Specifications*](https://textileexchange.org/documents/standards-logo-use-specifications/) *and* [*OCS 301 Logo Use and Claims Guide*](https://textileexchange.org/documents/ocs-logo-use-and-claims-guide/)*.*

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| **Section A – Company Information** |
| Name and address of the certified organisation(s) |       |
| Name and address of applicant if different to above (if application is being made by a different organisation (e.g. a non certified brand on behalf of a certified supplier) |  |
| Contact person –person submitting the application | Name:     Position:      Email address:       |
| **Section B – Claim Information** |
| Label grades applicable | OCS 100 [ ] OCS Blended [ ]  |
| OCS License no. of the certified organisation(s) & scope certificate expiry (if form applies to more than one certified organisation list each licence number and expiry date) | Licence number:      Scope certificate expiry date       |
| Products for which the artwork is intended to be used, including categories and composition (as detailed on the scope certificate of the certified organisation) |       |
| Name and address of organisation applying physical labelling |      , or[ ]  same as applicant/certified organisation [ ]  N/A – no physical labelling |
|  Name and address of organisation managing online claims |       or[ ]  same as applicant [ ]  N/A – no online claims  |
| The artwork will be used  | **On-product**:[ ]  Permanent label [ ]  Removeable Hangtag[ ]  Packaging – please specify      [ ]  Other on -product/physical label. please specify       | **Off-product**[ ]  Print: Product point of sale [ ]  Print: Other, please specify      [ ]  E Commerce: product point of sale  [ ]  ECommerce: Other, please specify      [ ]  Digital (e.g. social media): please specify       |
| Estimated date by which the artwork will be available on the marketplace |       |

**Section C – Declarations & Submission Checklist**

[ ]  A copy/photo of each artwork applied for release of usage is attached

Or

[ ]  A controlled template for approval of usage is attached (e.g. a standard design that will be applied across multiple products)

[ ]  I have read and understand the requirements found in the [*TE-301 Standards Claim Policy*](https://textileexchange.org/documents/standards-claims-policy/) *and* [*TE-302 Standards Logo Use Specifications*](https://textileexchange.org/documents/standards-logo-use-specifications/). To my knowledge, the attached artwork meets all criteria of these documents .

[ ]  I am aware that any commercial buyer also must meet the corresponding requirements in the [*TE-301 Standards Claim Policy*](https://textileexchange.org/documents/standards-claims-policy/) *and* [*TE-302 Standards Logo Use Specifications*](https://textileexchange.org/documents/standards-logo-use-specifications/). before being entitled to sell the labelled products and I hereby confirm to generally inform all commercial buyers about these requirements

**Name:** **Signature:** **Date:**

**Section D – Result of the Assessment (for completion by SA Certification)**

|  |  |  |
| --- | --- | --- |
| Name & Signature of reviewer | Name       | Signature       |
| Date of assessment |       |
| Notes/details of decision |       |
| Result | [ ]  Approved | [ ]  Not Approved |

**Certifier Stamp:**

