**Multi ingredient product specification form – health and beauty products**

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| --- | --- | --- | --- |
| **Company name** |       | **Licence number** |       |
| **Company address** |       | **Form number (optional)** |       |
| **Product name (as it will appear on your schedule)** |       |
| **Brand name** |       | I would like the brand name on my schedule | [ ]  |
| **Is this product bulk or retail?** |       | This is an update of a previously submitted specification | [ ]  |
| **If you are the brandholder, and use another company to make this product for you, please detail their name and address…** |
|       |
| Please tick if your subcontractor intends to apply the Soil Association symbol to this product | [ ]  |
| **If you are a subcontractor and make this product for another business please enter their name and address…** |
|       |
| **Please give a brief description of the production process…** |
|       |

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| **Declaration** (sign after completing your product specification overleaf) |
| To the best of my knowledge, all the information supplied in this product specification and supporting documentation is accurate. We have made no further additions to any of the ingredients or processing aids or additives and they are as originally supplied. |
| Signature |       | Name |       | Date |       | I have completed this form electronically and confirm I am in agreement with the declaration above | [ ]  |
| Office use: | **MIPS approved** [ ]  | CO initials:       | Date:       | **Labels approved** [ ]  | CO initials:       | Date:       |

Notes:

* In column 3 please indicate whether the ingredient is O (organic), organic wild harvested (OWH), non organic (NO) or wild harvested (WH).
* For ingredients with added water, please complete the added weight column.
* If you are completing this form electronically, please enter more rows as necessary.

| **Ingredient**(in descending order by weight) | **INCI name** | **Status**(O/OWH/ NO/WH) | **Function & standards reference** | **Added weight**(g) | **%** | **Dry weight**(g) | **%** | **Ingredient supplier** | **Ingredient certifier** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|       |       |       |       |       |       |       |       |       |       |
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|  | **Totals:** |       | 100 |       | 100 |  |
|  | **Added water (g):** |        |
|  | **Total percentage of organic ingredients:** |       % |
| **Processing aid** | **Purpose** | **Supplier** | Please list any substance not used as ingredients but as part of the manufacturing process, for example CO2. Permitted processing aids are listed in the Soil Association standards. You must submit a non-GM declaration completed by your supplier for all non-organic ingredients and processing aids. |
|       |       |       |
|       |       |       |
|       |       |       |