**Packaging form**

As part of your organic product certification, you must be able to demonstrate that you are compliant with the Soil Association packaging standards (5.16). Completing this form is an easy way to show compliance. A copy of the completed form should be sent to your certification officer and a copy should be kept by you to show at your inspection. Please ask your packaging supplier for information if you are unable to answer any of the questions on this form.

|  |  |  |  |
| --- | --- | --- | --- |
| Company name or SA licence number |  | Date completed |  |
| Name of product/range of products | Use a separate sheet for each product/ range with different packaging |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. Do you source all yourpackaging from the Soil Association or are all of your products

packaged by another Soil Association licensee e.g. subcontracted meat packing? | Yes **[ ]**  | You do not need to complete the rest of this form | No **[ ]**   | Please complete therest of this form |

|  |  |  |
| --- | --- | --- |
| **2. Summary of packaging** | Material(e.g. plastic -polypropylene) | Function |
| **2.1** Primary packaging (retail) |
| Component 1 |       |       |
| Component 2 |       |       |
| Component 3 |       |       |
| Component 4 |       |       |
| **2.2** Secondary packaging (grouping/display)  |
| Component 1 |       |       |
| Component 2 |       |       |
| Component 3 |       |       |
| Component 4 |       |       |
| **2.3** Tertiary packaging (transport and bulk packaging) |
| Component 1 |       |       |
| Component 2 |       |       |
| Component 3 |       |       |
| Component 4  |       |       |

| **3. Questions about your packaging** We may ask you further information if necessary | Yes | No | N/A |
| --- | --- | --- | --- |
| **a)** If the paper/cardboard/cellulose based material you use is bleached, is it ‘totally chlorine-free’ (TCF) or ‘elemental chlorine-free’ (ECF)?  | [ ]  |  [ ]  |  [ ]  |
| **b)** Is all the recycled paper used ‘process chlorine-free’ (PCF)?  | [ ]  | [ ]  | [ ]  |
| **c)** Does any unlacquered aluminium come in direct to contact with acidic or salty food? | [ ]  | [ ]  | [ ]  |
| **d)** Do any coatings, dyes or inks that contain phthalates come in direct contact with foods? | [ ]  | [ ]  | [ ]  |
| **e)** Does the packaging contain polyvinyl chloride (PVC)? | [ ]  | [ ]  | [ ]  |
| **f)** Is any packaging made from GMOs, ingredients derived from GMOs or enzymes made by GMOs? \* |  [ ]  |  [ ]  |  [ ]  |
| **g)** Does any packaging which comes into contact with the food contain intentionally used BPA\*\* | [ ]  | [ ]  | [ ]  |
| \* For biodegradable & compostable packaging there are many products made from source crops which are potentially GM, such as maize. Adequate demonstration of non-GM for packaging materials includes:• Raw materials made from organic crops• Non-GMO Project certification• IP or PCR testing results for the raw materials\*\*By May 2020 all products certified to Soil Association standards must use packaging which does not contain BPA where the packaging comes into contact with the food |
| If you have answered yes to any of the questions from c to f, please provide further information here       Refer to Soil Association organic standards 5.16 for a list of prohibited packaging materials |